

## DOWNTOWN KINGSTON BIA

# BOARD OF MANAGEMENT MEETING AGENDA

Wednesday, October 18, 2023, at 6:00 pm – Station View Room at City Hall

**INVITED MEMBERS:** Christine Ray Bratt (Chair), Gord Dalton (Vice-Chair) Ed Smith (Past Chair), Nick Waterfield (Treasurer), Melissa Eapen-Bell, Gennaro DiSanto, Cyndy Gibson, A.J. Keilty, Nicole Kemp, Colin Morris, Yasmine Nassereddine, Stephanie Quick, Alexander Splinter, Steve Wallace, Tina Yan, Councillor Vincent Cinanni, Councillor Gary Oosterhof, Councillor Gregory Ridge

**LIAISONS:** Rob Tamblyn-Kingston Economic Development, Lanie Hurdle – City of Kingston, Megan Knott – Tourism Kingston

**STAFF PRESENT:** Marijo Cuerrier, Michèle Langlois, Katie Woodcock

**OTHERS PRESENT:**

**REGRETS:**

### BOARD PACKAGE INCLUSIONS

Board Meeting Minutes – September 20, 2023

Exec Minutes – October 10, 2023

Partner Reports

ED Report

AGM Agenda- Final

Committee Files

CORE Awards

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## 1. WELCOME, CALL TO ORDER

1.1 Confirmation of Start Time

1.2 Land Acknowledgement read by the Chair:

Respectfully acknowledging that downtown Kingston resides on land which is the traditional territory of the Huron Wendat, Anishinaabe and Haudenosaunee, we work towards deeper understanding by engaging in relationship and teaching.

1.3 Roll Call & Confirmation of Quorum

1.4 Chair Remarks

1.5 Additions to the Agenda

1.6 Declaration of Pecuniary Interests

## 2. APPROVAL OF AGENDA

2.1 Motion to approve October 18, 2023, Agenda as presented.

Moved by:

Seconded by:

## 3. DELEGATIONS

## 4. APPROVAL OF BOARD MEETING MINUTES

4.1 Motion to approve September 20, 2023, Board Meeting minutes as presented.

Moved by:

Seconded by:

## 5. EXECUTIVE COMMITTEE MINUTES

5.1 Executive Committee Minutes – October 10, 2023.

Motion to approve all actions and decisions taken.

Moved by:

Seconded by:

## 6. FINANCIALS

6.1 Q4 Financials will be available for approval at the November meeting.

## 7. PARTNER REPORTS

7.1 Motion to accept included Tourism Kingston, Kingston Accommodation Partners, and Kingston Economic Development Corporation updates.

Moved by:

Seconded by:

## 8. EXECUTIVE DIRECTOR'S REPORT

8.1 Motion to receive the Executive Director's Report

Moved by:

Seconded by:

## 9. UPDATES/DISCUSSIONS:

- 9.1 Committee Reports
  - 9.1.1 Clean & Safe Draft + Current Initiatives Report
  - 9.1.2 Community Spaces Draft
- 9.2 2023-/24 Embrace the Season
- 9.3 Finance Committee
  - 9.3.1 Nick, Christine, Ahmad Cheaito
- 9.4 Levy discussion/recommendation
- 9.5 Gift Card Update
- 9.6 Strategic Plan Final
- 9.7 AGM Invitations and Agenda
- 9.8 CORE Awards
- 9.9 December Board meeting

## 10. OTHER BUSINESS?

## 11. ADJOURNMENT

Adjournment of meeting

Motion to adjourn.

Moved by:

Seconded by: