

**DOWNTOWN KINGSTON BIA****BOARD OF MANAGEMENT MEETING AGENDA**

Wednesday, November 15, 2023, at 6:00 pm – Station View Room at City Hall

**INVITED MEMBERS:** Christine Ray Bratt (Chair), Gord Dalton (Vice-Chair) Ed Smith (Past Chair), Nick Waterfield (Treasurer), Melissa Eapen-Bell, Gennaro DiSanto, Cyndy Gibson, A.J. Keilty, Nicole Kemp, Yasmine Nassereddine, Stephanie Quick, Alexander Splinter, Steve Wallace, Tina Yan, Councillor Vincent Cinanni, Councillor Gary Oosterhof, Councillor Gregory Ridge

**LIAISONS:** Rob Tamblyn-Kingston Economic Development, Lanie Hurdle – City of Kingston, Megan Knott – Tourism Kingston

**STAFF PRESENT:** Marijo Cuerrier, Michèle Langlois, Katie Woodcock

**OTHERS PRESENT:**

**REGRETS:**

**BOARD PACKAGE INCLUSIONS**

Board Meeting Minutes – October 18, 2023  
Exec Minutes – November 7, 2023  
Partner Reports  
ED Report  
Q3 Financials  
2024 Levy/Budget Recommendation  
Committee Files

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**1. WELCOME, CALL TO ORDER**

- 1.1 Confirmation of Start Time
- 1.2 Land Acknowledgement read by the Chair:

Respectfully acknowledging that downtown Kingston resides on land which is the traditional territory of the Huron Wendat, Anishinaabe and Haudenosaunee, we work towards deeper understanding by engaging in relationship and teaching.

- 1.3 Roll Call & Confirmation of Quorum
- 1.4 Chair Remarks
- 1.5 Additions to the Agenda
- 1.6 Declaration of Pecuniary Interests

## 2. APPROVAL OF AGENDA

2.1 Motion to approve November 15, 2023, Agenda as presented.

Moved by:

Seconded by:

## 3. DELEGATIONS

## 4. APPROVAL OF BOARD MEETING MINUTES

4.1 Motion to approve October 17, 2023, Board Meeting minutes as presented.

Moved by:

Seconded by:

## 5. EXECUTIVE COMMITTEE MINUTES

5.1 Executive Committee Minutes – November 7, 2023.

Motion to approve all actions and decisions taken.

Moved by:

Seconded by:

## 6. PARTNER REPORTS

6.1 Motion to accept included Tourism Kingston, Kingston Accommodation Partners, and Kingston Economic Development Corporation updates.

Moved by:

Seconded by:

## 7. EXECUTIVE DIRECTOR'S REPORT

7.1 Motion to receive the Executive Director's Report

Moved by:

Seconded by:

8. FINANCIALS

8.1 Q3 Financials

9. MOTION TO APPROVE THE FINAL STRATEGIC PLAN

9.1 Emailed Approvals

- |                    |                     |
|--------------------|---------------------|
| 1. Gord - Yes      | 7. Ed - Yes         |
| 2. Nick - Yes      | 8. Gennaro - Yes    |
| 3. A.J. - Yes      | 9. Tina - Yes       |
| 4. Christine - Yes | 10. Stephanie - Yes |
| 5. Nicole - Yes    | 11. Cyndy - Yes     |
| 6. Melissa - Yes   | 12. Steve - Yes     |

Moved by:

Seconded by:

10. UPDATES/DISCUSSIONS:

- 10.1 Wessam Ayed has been approved for the Treasurer position mentoring under Nick, and further to replace Stephanie on the Executive and Colin on the Board.
- 10.2 Community Policing and Welcoming Streets Discussion.
- 10.3 Levy Discussion

11. OTHER BUSINESS?

12. ADJOURNMENT

Adjournment of meeting

Motion to adjourn.

Moved by:

Seconded by: