

DOWNTOWN KINGSTON BIA

## BOARD OF MANAGEMENT MEETING AGENDA

Wednesday, October 19, 2022 at 6:00 pm – Seaway Coworking Space

**BOARD OF MANAGEMENT MEMBERS:** Erin Allen, Bev Allinson, Sean Billing, Christine Ray-Bratt, Maria Cronk, Melissa Eapen-Bell, Richard McNevin, Tim Pater, Ed Smith (Chair), Steve Wallace, Nick Waterfield, Councillor Wayne Hill, Councillor Gary Oosterhoff

**STAFF PRESENT:** Marijo Cuerrier, Michèle Langlois, Angela Winkler

**OTHERS PRESENT:**

**REGRETS:**

**INCLUDED IN BOARD PACKAGE:**

Board Minutes DRAFT– September 21, 2022  
Executive Minutes DRAFT – October 11, 2022  
ED Report (pending)  
Financial YTD

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1. WELCOME, CALL TO ORDER

- 1.1. Confirmation of Start Time
- 1.2. Roll Call & Confirmation of Quorum
- 1.3. Chair's Remarks
- 1.4. Additions to the Agenda
- 1.5. Declaration of Pecuniary Interests

2. DELEGATION (TBC)

- 2.1. John Tripp and Patrick Good – Peak Benefits

3. APPROVAL OF AGENDA

- 3.1. Identification of any in camera items

Motion to approve agenda as presented

Moved by:

Seconded by:

4. APPROVAL OF MINUTES

4.1. Motion to approve September 21, 2022 minutes as presented

Moved by:      Seconded by:

4.2. Approve all decisions and actions taken by Executive Committee at the October 11<sup>th</sup>, 2022, meeting (Draft minutes supplied in package)

Moved by:      Seconded by:

5. CONSENT ITEMS

5.1. Motion to accept included Tourism Kingston, Kingston Accommodation Partners, and Kingston Economic Development Corporation updates

Moved by:      Seconded by:

6. ED REPORT

Motion to approve the Executive Director Report as presented

Moved by:      Seconded by:

7. FINANCIAL REPORT

7.1. Year to Date Financial Report

7.2. Internal Financials Update

8. ANNUAL GENERAL MEETING PRESENTATION

9. COMMITTEE UPDATES

10. WINTER PRESENTATION 2022-2023

11. PEDESTRIAN-ONLY STREETS

12. REPORTS AND DISCUSSION ITEMS:

13. NEW BUSINESS

13.1. Pop up Patio

14. IN CAMERA

15. ADJOURNMENT

15.1. Adjournment of meeting

Motion to adjourn

Moved by:                      Seconded by:

ADDITIONAL

Notes:

Action Items:

Next Meeting Agenda Items: