

DOWNTOWN KINGSTON BIA

## **BOARD OF MANAGEMENT AGENDA**

Wednesday, September 18, at 6:00 pm – Station View Room at City Hall

**INVITED MEMBERS:** Christine Ray Bratt (Chair), Gord Dalton (Vice-Chair) Ed Smith (Past Chair), Wessam Ayad (Treasurer), Nick Waterfield, Melissa Eapen-Bell, Gennaro DiSanto, Cyndy Gibson, A.J. Keilty, Nicole Kemp, Yasmine Nassereddine, Stephanie Quick, Alexander Splinter, Steve Wallace, Tina Yan, Councillor Vincent Cinanni, Councillor Gregory Ridge, Councillor Gary Oosterhof

**LIAISONS:** Rob Tamblyn-Kingston Economic Development, Lanie Hurdle – City of Kingston, Megan Knott – Tourism Kingston

**STAFF PRESENT:**

**OTHERS PRESENT:**

**REGRETS:**

NEW \*indicates an attachment is included.

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### 1. WELCOME, CALL TO ORDER

1.1 Confirmation of Start Time –

1.2 Land Acknowledgement read by the Chair:

Respectfully acknowledging that downtown Kingston resides on land which is the traditional territory of the Huron Wendat, Anishinaabe and Haudenosaunee, we work towards deeper understanding by engaging in relationship and teaching.

1.3 Roll Call & Confirmation of Quorum

1.4 Chair Remarks

1.5 Additions to the Agenda

1.6 Declaration of Pecuniary Interests

### 2. APPROVAL OF AGENDA

2.1 Motion to approve September 18, 2024, Agenda as presented.

Moved by:

Seconded by:

3. DELEGATIONS- None.

4. APPROVAL OF BOARD MEETING MINUTES

4.1 Motion to approve August 21, 2024, Board Meeting minutes as presented\*

Moved by:

Seconded by:

5. EXECUTIVE COMMITTEE MINUTES

5.1 Executive Committee Minutes –September 10, 2024\*

\*Quorum was not met for this meeting; motions will be passed in the next Executive Meeting.

6. PARTNER REPORTS

6.1 Motion to accept included Tourism Kingston, Kingston Accommodation Partners, and Kingston Economic Development Corporation updates\*

Moved by:

Seconded by:

7. EXECUTIVE DIRECTOR'S REPORT

7.1 Motion to receive the Executive Director's and Staff Department Reports\*

Moved by:

Seconded by:

8. FINANCIALS

8.1 Motion to Approve Financial Procedures\*

Moved by:

Seconded by:

9. UPDATES/DISCUSSIONS:

9.1 Celebrate Summer Events Debrief

9.1.1 Discussion to Follow

9.2 Embrace the Season Presentation

9.3 2026 Music Festival Presentation

9.4 Fall General Meeting

9.4.1 Proposed Date: October 23

9.5 Board Engagement Ideas

9.5.1 Discussion to Follow

9.6 LaSalle Causeway Update

9.7 Sydenham St. Debrief and Street Closure Discussion

9.8 Flowerbed Update

9.9 Future for Street Crew

9.10 Tour Bus Discussion

9.11 Committee Files\*

9.11.1 Retail Meeting Notes (September)

9.11.2 Community Spaces Meeting Minutes (September)

9.11.3 Accommodations Meeting Notes (August)

9.11.4 Development & Intensification Meeting Minutes (August)

9.11.5 Clean and Safe

9.11.5.1 Meeting Minutes (September)

9.11.5.2 Crime Report (Jan-August)

10. OTHER BUSINESS?

11. ADJOURNMENT

11.1 Adjournment of meeting-

Motion to adjourn.

Moved by:

Seconded by: