

# DOWNTOWN KINGSTON BIA

## BOARD OF MANAGEMENT MEETING AGENDA

Wednesday, June 15, 2022 at 6:00pm – Seaway Coworking Space

**BOARD OF MANAGEMENT MEMBERS:** Erin Allen, Bev Allinson, Sean Billing, Christine Ray-Bratt, Maria Cronk, Melissa Eapen-Bell, Richard McNevin, Tim Pater, Ed Smith (Chair), Steve Wallace, Nick Waterfield, Councillor Gary Oosterhoff, Councillor Wayne Hill

**STAFF PRESENT:** Marijo Cuerrier, Michèle Langlois, Jan MacDonald, Angela Winkler

**OTHERS PRESENT:**

**REGRETS:**

**INCLUDED IN PACKAGE:**

06-22 Exec Minutes  
06-2022 ED Report  
22 May 18 Board Meeting Minutes  
22 May 26 Board Meeting Minutes  
Partner Reports  
Financials to May 31  
Recruitment Strategy Minutes  
Staff Report on Street involved  
Staff Events “Wrap Up” report (Pending)

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### 1. WELCOME, CALL TO ORDER

- 1.1. Confirmation of Start Time
- 1.2. Additions to the Agenda
- 1.3. Declaration of Pecuniary Interests

### 2. APPROVAL OF AGENDA

- 2.1. Identification of any in camera items

Motion to approve agenda as presented

Moved by:

Seconded by:

### 3. APPROVAL OF MINUTES

3.1. Motion to approve May 26<sup>th</sup>, 2022 minutes as presented

Moved by:                      Seconded by:

3.2. Motion to approve May 18<sup>th</sup>, 2022 minutes as presented

Moved by:                      Seconded by:

### 4. CONSENT ITEMS

4.1. Motion to approve all decisions and actions taken by Executive Committee at the June 9, 2022, meeting (Draft minutes supplied in package)

Moved by:                      Seconded by:

4.2. Accept included Tourism Kingston, Kingston Accommodation Partners, and Kingston Economic Development Corporation updates

Motion to approve consent items as presented

Moved by:                      Seconded by:

### 5. ED REPORT

Motion to approve each of the Executive Director Report as presented

Moved by:                      Seconded by:

### 6. FINANCIALS

### 7. REPORTS AND DISCUSSION ITEMS

7.1 Draft Motion – Davis Tannery Proposal

7.2 Draft Financials – Quarterly or Bimonthly ?

7.3 Policies & Procedures Update

7.4 Closed doors & AC proposed by-law

7.5 Recruitment Strategy for Board

7.7 Report on Street Involved

7.8 Staff Event “Wrap-up” Reports

7.7 Support for SailGP

<https://sailgp.com/news/22/canadian-cities-shortlisted-season-4/>

What SailGP is <https://youtu.be/ZC-HZP7JAQ8>

Kingston has a team for the first time and they are good! <https://youtu.be/-jisaj-lfC4>

8. NEW BUSINESS

9. IN CAMERA

10. ADJOURNMENT

10.1. Adjournment of meeting

Motion to adjourn

Moved by:

Seconded by:

ADDITIONAL

Notes: