

**DOWNTOWN KINGSTON BIA****BOARD OF MANAGEMENT AGENDA**

Wednesday, June 19, at 6:00 pm – Station View Room at City Hall

**INVITED MEMBERS:** Christine Ray Bratt (Chair), Gord Dalton (Vice-Chair) Ed Smith (Past Chair), Wessam Ayad (Treasurer), Nick Waterfield, Melissa Eapen-Bell, Gennaro DiSanto, Cyndy Gibson, A.J. Keilty, Nicole Kemp, Yasmine Nassereddine, Stephanie Quick, Alexander Splinter, Steve Wallace, Tina Yan, Councillor Vincent Cinanni, Councillor Gregory Ridge, Councillor Gary Oosterhof

**LIAISONS:** Rob Tamblyn-Kingston Economic Development, Lanie Hurdle – City of Kingston, Megan Knott – Tourism Kingston

**STAFF PRESENT:**

**OTHERS PRESENT:**

**REGRETS:**

NEW \*indicates an attachment is included.

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**1. WELCOME, CALL TO ORDER**

1.1 Confirmation of Start Time –

1.2 Land Acknowledgement read by the Chair:

Respectfully acknowledging that downtown Kingston resides on land which is the traditional territory of the Huron Wendat, Anishinaabe and Haudenosaunee, we work towards deeper understanding by engaging in relationship and teaching.

1.3 Roll Call & Confirmation of Quorum

1.4 Chair Remarks

1.5 Additions to the Agenda

1.6 Declaration of Pecuniary Interests

**2. APPROVAL OF AGENDA**

2.1 Motion to approve June 19, 2024, Agenda as presented.

Moved by:

Seconded by:

3. DELEGATIONS- None.

4. APPROVAL OF BOARD MEETING MINUTES

4.1 Motion to approve May 15, 2024, Board Meeting minutes as presented\*

Moved by:

Seconded by:

5. EXECUTIVE COMMITTEE MINUTES

5.1 Executive Committee Minutes – June 11, 2024\*

Motion to approve all actions and decisions taken.

Moved by:

Seconded by:

6. PARTNER REPORTS

6.1 Motion to accept included Tourism Kingston, Kingston Accommodation Partners, and Kingston Economic Development Corporation updates\*

Moved by:

Seconded by:

7. EXECUTIVE DIRECTOR'S REPORT

7.1 Motion to receive the Executive Director's Report\*

Moved by:

Seconded by:

8. FINANCIALS

8.1 Motion to Approve Financial Procedures\*

Moved by:

Seconded by:

8.2 Q2 review will be available in August.

9. UPDATES/DISCUSSIONS:

9.1 Executive Director Evaluation

9.2 LaSalle Causeway

9.3 Reminder: no meeting in July.

9.4 Committee Files\*

9.4.1 Retail Meeting Notes (May and June)

9.4.2 Clean and Safe (June)

9.4.2.1 Meeting Minutes

9.4.2.2 Welcoming Streets Report

9.4.2.3 Motion to approve the Naloxone Training and Distribution MOU for Welcoming Streets Stewards.

Moved by:

Seconded by:

10. OTHER BUSINESS?

11. ADJOURNMENT

11.1 Adjournment of meeting-

Motion to adjourn.

Moved by:

Seconded by: