

DOWNTOWN KINGSTON! BIA

## BOARD OF MANAGEMENT MEETING AGENDA

Wednesday, April 20, 2022 at 6:00 pm – Seaway Coworking Space

**BOARD OF MANAGEMENT MEMBERS:** Erin Allen, Bev Allinson, Sean Billing, Christine Ray-Bratt, Maria Cronk, Melissa Eapen-Bell, Richard McNevin, Tim Pater, Ed Smith (Chair), Julie Tompkins, Steve Wallace, Nick Waterfield, Councillor Wayne Hill, Councillor Gary Oosterhoff

**STAFF PRESENT:** Marijo Cuerrier, Michèle Langlois, Angela Winkler

**OTHERS PRESENT:**

**REGRETS:**

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### 1. WELCOME, CALL TO ORDER

- 1.1. Confirmation of Start Time
- 1.2. Roll Call & Confirmation of Quorum
- 1.3. Chair's Remarks
- 1.4. Additions to the Agenda
- 1.5. Declaration of Pecuniary Interests

### 2. APPROVAL OF AGENDA

- 2.1. Identification of any in camera items

Motion to approve agenda as presented

Moved by:                      Seconded by:

### 3. APPROVAL OF MINUTES

- 3.1. Motion to approve March 16, 2022 minutes as presented

Moved by:                      Seconded by:

### 4. CONSENT ITEMS

- 4.1. Approve all decisions and actions taken by Executive Committee at the April 13,

2022, meeting (Draft minutes supplied in package)

- 4.2. Accept included Tourism Kingston, Kingston Accommodation Partners, and Kingston Economic Development Corporation updates

Motion to approve consent items as presented

Moved by:      Seconded by:

## 5. ED REPORT & DEPARTMENT REPORT

Motion to approve each of the Executive Director and Departmental Reports as presented

Moved by:      Seconded by:

## 6. MONTHLY FINANCIALS

## 7. REPORTS AND DISCUSSION ITEMS

- 8.1    Patio Update
- 8.2    Rochleau Court
- 8.3    Market Square Plans
- 8.4    Garbage and Flower Plans
- 8.5    New Member Package
- 8.6    Board Member Recruitment
- 8.7    Vacancies on Executive Committee

## 8. NEW BUSINESS

## 9. IN CAMERA

## 10. ADJOURNMENT

- 10.1.    Adjournment of meeting

Motion to adjourn

Moved by:                      Seconded by:

## ADDITIONAL

Notes:

Action Items:

Next Meeting Agenda Items: