

DOWNTOWN KINGSTON! BIA
BOARD OF MANAGEMENT MEETING

BOARD MEETING DATE:

EXECUTIVE DIRECTOR REPORT

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5. FINANCES
6. SAFETY & SECURITY
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8. COMMITTEES
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10. PARTNERS
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BOARD

I enjoyed one very fruitful mini-board meeting with a group. If others would like to take advantage of this format, please reach out to me before the end of April so that we can set some time up to get together. I also have a few one-on-ones booked. From these meetings, I will provide the entire board with a recommendation for a recruitment plan and a path forward for the remainder of the term.

Our Draft Policy Manual was presented to the Executive and Governance Committees on March 30th. We were able to review changes from Erin that had been highlighted in the document. Edits are pending. In my opinion, the virtual platform did not feel like it was an effective way to collaborate for all. I would appreciate direction on how the board would like to proceed with this project.

TEAM/OFFICE

Jan has been on holiday, we had 2 staff members in isolation with COVID, and one other ill so it's been a bit of a roller coaster, but we have all powered through and continue to work on our own individual projects. The team is looking forward to our upcoming team-building event with the purpose of completing an overall organization strategy and direction. This will be presented to the board in May.

PLANNING

Strategic Plan and objectives have been reviewed in team meetings as a tool that we can use to keep on track. The team is working on reviewing the objectives to ensure the timelines and expectations are accurate. I hope to share this tool with you following our team event.

PEDESTRIAN COUNTS

https://www.downtownkingston.ca/sites/downtownkingston.ca/files/img/pedcounts_03-28-22.png

I have yet to spend time figuring out an efficient way to map the weather with the excel charts. If anyone else that is technically inclined wants to try it, let me know. I will get to it eventually.

FINANCES

- New codes are complete for budgeting, forecasting and accounts payable purposes.
- New financial reports for Jan-March should be ready for the Board meeting.

SAFETY & SECURITY

The combination of the City of Kingston Bylaw Department and our Liaison Officer, Const. Colangeli in the downtown core has been extremely effective at keeping on top of encampments. We have a gentleman with significant mental health challenges in the downtown core. He is known to social services and police. Police have been monitoring the situation as complaints come in.

BEAUTIFICATION

Please see links:

Florals: [Beautification in the Downtown Core](#)

Garbage Management: Big Belly compactors are coming to downtown Kingston!

COMMITTEES AND WORKING GROUPS

Restaurant AWG: no participants showed up. We have several restaurant-specific projects that we need input on, so we are exploring alternative communication tools that are more effective for this industry.

Vulnerable Sector AWG: Good first meeting. I was disappointed with member participation, but social services representatives and our Const. did participate with a few members contributing.

Clean, Vibrant and Beautiful AWG: Mostly an update as to what is upcoming.

Development & Intensification: I am not sure this group is going to work well as an AWG. It might be wise to change it back to a committee. It was agreed that the following topics are significant and will need BIA involvement in some way:

- Ontario pending closure
- Davis Tannery site development

EQUITY, DIVERSITY AND INCLUSION

- As you know, we received our Rainbow Registration this week. [Click for Press Release](#).
- It has been recognized that we have completed our EDI recommended action plans by Workplace Inclusion Charter team at KEYS
- These are two significant advances for the organization. I would like to thank all board members who participated in our workshops. I am so thankful that you are willing to work with us on these critical issues.

PARTNERS

Nothing to report.

SPECIAL PROJECTS

1. Land Acknowledgement: Grandmother Kathy and I are working on the Land Acknowledgement with a deadline of May's Board meeting for approval. If approved, I'd like to reveal it with the brand launch.
2. Policies & Procedures: Working on it!