

DOWNTOWN KINGSTON BIA**BOARD OF MANAGEMENT AGENDA**

Wednesday, April 17, at 6:00 pm – Station View Room at City Hall

INVITED MEMBERS: Christine Ray Bratt (Chair), Gord Dalton (Vice-Chair) Ed Smith (Past Chair), Nick Waterfield (Treasurer), Melissa Eapen-Bell, Gennaro DiSanto, Cyndy Gibson, A.J. Keilty, Nicole Kemp, Yasmine Nassereddine, Stephanie Quick, Alexander Splinter, Steve Wallace, Tina Yan, Councillor Vincent Cinanni, Councillor Gary Oosterhof, Councillor Gregory Ridge, Wessam Ayad

LIAISONS: Rob Tamblyn-Kingston Economic Development, Lanie Hurdle – City of Kingston, Megan Knott – Tourism Kingston

STAFF PRESENT:

OTHERS PRESENT:

REGRETS:

NEW *indicates an attachment is included.

1. WELCOME, CALL TO ORDER

1.1 Confirmation of Start Time –

1.2 Land Acknowledgement read by the Chair:

Respectfully acknowledging that downtown Kingston resides on land which is the traditional territory of the Huron Wendat, Anishinaabe and Haudenosaunee, we work towards deeper understanding by engaging in relationship and teaching.

1.3 Roll Call & Confirmation of Quorum

1.4 Chair Remarks

1.5 Additions to the Agenda

1.6 Declaration of Pecuniary Interests

2. APPROVAL OF AGENDA

2.1 Motion to approve April 17, 2024, Agenda as presented.

Moved by:

Seconded by:

3. DELEGATIONS

3.1J. Joly- Kingston Film Studio

4. APPROVAL OF BOARD MEETING MINUTES

4.1 Motion to approve March 20, 2024, Board Meeting minutes as presented*

Moved by:

Seconded by:

5. EXECUTIVE COMMITTEE MINUTES

5.1 Executive Committee Minutes – April 9, 2024*

Motion to approve all actions and decisions taken.

Moved by:

Seconded by:

6. PARTNER REPORTS

6.1 Motion to accept included Tourism Kingston, Kingston Accommodation Partners, and Kingston Economic Development Corporation updates*

Moved by:

Seconded by:

7. EXECUTIVE DIRECTOR'S REPORT

7.1 Motion to receive the Executive Director's Report*

Moved by:

Seconded by:

8. FINANCIALS- N/A

8.1 Reminder: Q1 Financial Report will be reviewed in May.

8.2 Audit (Pending Completion).

9. CELEBRATE SUMMER PRESENTATION

10. UPDATES/DISCUSSIONS:

- 10.1 Solar Eclipse Debrief
- 10.2 Flowerbed Sponsorship
 - 10.2.1 Update
 - 10.2.2 BIA Board of Management Sponsorship
- 10.3 Gift Card Program Update
- 10.4 Committee Report Drafts*
 - 10.4.1 Community Spaces Committee Meeting Minutes (April)
 - 10.4.2 Clean and Safe (April)
 - 10.4.2.1 Meeting Minutes
 - 10.4.2.2 Crime Report
 - 10.4.2.3 Welcoming Streets Report
 - 10.4.2.4 Foot Patrol Officer Update
 - 10.4.2.5 Community Task Force Meeting Minutes
 - 10.4.3 Retail AWG (April)
 - 10.4.3.1 Meeting Notes
 - 10.4.3.2 Gift Card Report (Q1)

11. OTHER BUSINESS?

12. ADJOURNMENT

- 12.1 Adjournment of meeting-
Motion to adjourn.

Moved by:

Seconded by: