

DOWNTOWN KINGSTON BIA

BOARD OF MANAGEMENT MEETING AGENDA

Wednesday, April 26, 2023 at 6:00 pm – Station View Room, City Hall

INVITED MEMBERS: Christine Ray Bratt (Chair), Gord Dalton (Vice-Chair) Ed Smith (Past Chair), Nick Waterfield (Treasurer), Melissa Eapen-Bell, Gennaro DiSanto, Cyndy Gibson, A.J. Keilty, Nicole Kemp, Colin Morris, Yasmine Nassereddine, Stephanie Quick, Alexander Splinter, Steve Wallace, Tina Yan, Councillor Vincent Cinanni, Councillor Gregory Ridge, Councillor Gary Oosterhof

LIAISONS: (Ex-Officio): Rob Tamblyn-Kingston Economic Development, Lanie Hurdle – City of Kingston, Krista LeClair – Kingston Accommodation Partners

STAFF PRESENT: Marijo Cuerrier, Michèle Langlois, Angela Winkler, Sandi Griffiths, Peter Gillespie

OTHERS PRESENT: Karen Santucci – City of Kingston, Megan Knott, Ted Robinson – Tourism Kingston

REGRETS:

BOARD PACKAGE INCLUSIONS

- Board Meeting Minutes – March 15, 2023
- Exec Minutes – April 11, 2023
- ED Report (Pending)
- Partner Reports
- Kingston Police – Strategic Plan
- Conference Centre – Hotel Capacity
- Meeting notes: Community Spaces – April 14
- Clean & Safe – April 20

1. WELCOME, CALL TO ORDER

- 1.1 Confirmation of Start Time
- 1.2 Roll Call & Confirmation of Quorum
- 1.3 Additions to the Agenda
- 1.4 Declaration of Pecuniary Interests
 - 1.4.1.1 Chair's Remarks - Meeting attendance

2. APPROVAL OF AGENDA

- 2.1 Motion to approve April 26, 2023 Agenda as presented.

Moved by:

Seconded by:

3. DELEGATIONS

- Megan Knott, Ted Robinson, Tourism Kingston – re: proposed Conference Centre
- Karen Santucci – Director of Public Works & Solid Waste, City of Kingston
 - Public Works & Solid Waste includes, but is not limited to:
 - Road & sidewalk maintenance
 - Snow clearing/winter weather controls
 - Residential garbage collection and disposal
 - Commercial garbage collection & disposal (Tuesdays downtown)
 - Public garbage collection
 - Recycling programs - grey, blue and green bins

4. APPROVAL OF BOARD MEETING MINUTES

4.1 Motion to approve March 15, 2023 Board Meeting minutes as presented.

Moved by:

Seconded by:

5. EXECUTIVE DIRECTOR'S REPORT

5.1 Motion to approve the Executive Director's report

Moved by:

Seconded by:

6. PARTNER REPORTS

6.1. Motion to accept included Tourism Kingston, Kingston Accommodation Partners, and Kingston Economic Development Corporation updates.

Moved by:

Seconded by:

7. EXECUTIVE COMMITTEE MINUTES

7.1. Executive Committee Minutes – April 11, 2023.

Motion to approve all actions and decisions taken.

Moved by:

Seconded by:

8. SUMMER 2023 PRESENTATION – Marketing & Events

9. COMMITTEE REPORTS AND RECOMMENDATIONS:

- 9.1. Community Spaces – meeting notes – April 14, 2023
- 9.2. Clean & Safe meeting notes – April 20, 2023

Motion to accept Committee Reports

Moved by:

Seconded by:

10. UPDATES/DISCUSSIONS:

- 10.1. Procedure: Committee Meeting Notes & Recommendations
- 10.2. Proposed Conference Centre
- 10.3. Sydenham Street plan – Summer 2023
- 10.4. Tourism Kingston/City/SnV project
- 10.5. DK Committees/AWG's
- 10.6. Downtown Kingston online Job Board
- 10.7. Update: street involved/Kingston Police Strategic Plan

11. IN-CAMERA?

12. OTHER BUSINESS?

13. ADJOURNMENT

Adjournment of meeting

Motion to adjourn.

Moved by:

Seconded by: