

DOWNTOWN KINGSTON BIA

## **BOARD OF MANAGEMENT MEETING AGENDA**

Wednesday, March 20, at 6:00 pm – Station View Room at City Hall

**INVITED MEMBERS:** Christine Ray Bratt (Chair), Gord Dalton (Vice-Chair) Ed Smith (Past Chair), Nick Waterfield (Treasurer), Melissa Eapen-Bell, Gennaro DiSanto, Cyndy Gibson, A.J. Keilty, Nicole Kemp, Yasmine Nassereddine, Stephanie Quick, Alexander Splinter, Steve Wallace, Tina Yan, Councillor Vincent Cinanni, Councillor Gary Oosterhof, Councillor Gregory Ridge, Wessam Ayad

**LIAISONS:** Rob Tamblyn-Kingston Economic Development, Lanie Hurdle – City of Kingston, Megan Knott – Tourism Kingston

**STAFF PRESENT:**

**OTHERS PRESENT:**

**REGRETS:**

NEW \*indicates an attachment is included.

---

### 1. WELCOME, CALL TO ORDER

1.1 Confirmation of Start Time –

1.2 Land Acknowledgement read by the Chair:

Respectfully acknowledging that downtown Kingston resides on land which is the traditional territory of the Huron Wendat, Anishinaabe and Haudenosaunee, we work towards deeper understanding by engaging in relationship and teaching.

1.3 Roll Call & Confirmation of Quorum

1.4 Chair Remarks

1.5 Additions to the Agenda

1.6 Declaration of Pecuniary Interests

### 2. APPROVAL OF AGENDA

2.1 Motion to approve March 20, 2024, Agenda as presented.

Moved by:

Seconded by:

3. DELEGATIONS

3.1 Bryon Springer- Ontario and Market St Pedestrianization

4. APPROVAL OF BOARD MEETING MINUTES

4.1 Motion to approve February 21, 2024, Board Meeting minutes as presented\*

Moved by:

Seconded by:

5. EXECUTIVE COMMITTEE MINUTES

5.1 Executive Committee Minutes – March 12, 2024\*

Motion to approve all actions and decisions taken.

Moved by:

Seconded by:

6. PARTNER REPORTS

6.1 Motion to accept included Tourism Kingston, Kingston Accommodation Partners, and Kingston Economic Development Corporation updates\*

Moved by:

Seconded by:

7. EXECUTIVE DIRECTOR'S REPORT

7.1 Motion to receive the Executive Director's Report\*

Moved by:

Seconded by:

8. FINANCIALS- N/A

8.1 Q1 Financial Report will be reviewed in May.

9. ONTARIO AND MARKET STREET TRAFFIC STUDY

9.1 The Executive Committee is recommending that a peer review of the Traffic Study and the Socio-Economic Assessment be completed after the Socio-

Economic Assessment is done by the City of Kingston (scheduled for completion in April).

Motion to approve the Staff Report recommendation to request a peer review after the Socio-Economic Assessment is completed.

Moved by:

Seconded by:

## 10. Q2 AND Q3 STRATEGIC PRIORITY PRESENTATION

### 11. UPDATES/DISCUSSIONS:

11.1 Solar Eclipse Update

11.2 Committee Report Drafts

11.2.1 Safety and Security Update

11.2.1.1 Crime Report, Foot Patrol Officer Update and Task Force notes.

11.2.2 Retail (March)

11.2.2.1 Notes and Gift Card Report.

## 12. OTHER BUSINESS?

## 13. ADJOURNMENT

13.1 Adjournment of meeting-

Motion to adjourn.

Moved by:

Seconded by: