

DOWNTOWN KINGSTON BIA

## **BOARD OF MANAGEMENT MEETING AGENDA**

Wednesday, January 17, 2024, at 6:00 pm – Station View Room at City Hall

**INVITED MEMBERS:** Christine Ray Bratt (Chair), Gord Dalton (Vice-Chair) Ed Smith (Past Chair), Nick Waterfield (Treasurer), Melissa Eapen-Bell, Gennaro DiSanto, Cyndy Gibson, A.J. Keilty, Nicole Kemp, Yasmine Nassereddine, Stephanie Quick, Alexander Splinter, Steve Wallace, Tina Yan, Councillor Vincent Cinanni, Councillor Gary Oosterhof, Councillor Gregory Ridge

**LIAISONS:** Rob Tamblyn-Kingston Economic Development, Lanie Hurdle – City of Kingston, Megan Knott – Tourism Kingston

**STAFF PRESENT:** Marijo Cuerrier, Michèle Langlois, Katie Woodcock

**OTHERS PRESENT:** Matt Kussin, City of Kingston

**REGRETS:**

NEW \*indicates an attachment is included

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### 1. WELCOME, CALL TO ORDER

1.1 Confirmation of Start Time

1.2 Land Acknowledgement read by the Chair:

Respectfully acknowledging that downtown Kingston resides on land which is the traditional territory of the Huron Wendat, Anishinaabe and Haudenosaunee, we work towards deeper understanding by engaging in relationship and teaching.

1.3 Roll Call & Confirmation of Quorum

1.4 Chair Remarks

1.5 Additions to the Agenda

1.6 Declaration of Pecuniary Interests

### 2. APPROVAL OF AGENDA

2.1 Motion to approve January 17, 2024, Agenda as presented.

Moved by:

Seconded by:

### 3. DELEGATIONS

3.1 Patio Guidelines- Matt Kussin, City of Kingston

3.1.1 There will be no presentation. Matt is attending for questions about the Patio Standards Guidelines.

### 4. APPROVAL OF BOARD MEETING MINUTES

4.1 Motion to approve November 15, 2023, Board Meeting minutes as presented\*

Moved by:

Seconded by:

### 5. EXECUTIVE COMMITTEE MINUTES

5.1 Executive Committee Minutes – January 9, 2024\*

Motion to approve all actions and decisions taken.

Moved by:

Seconded by:

### 6. PARTNER REPORTS

6.1 Motion to accept included Tourism Kingston, Kingston Accommodation Partners, and Kingston Economic Development Corporation updates\*

Moved by:

Seconded by:

### 7. EXECUTIVE DIRECTOR'S REPORT

7.1 Motion to receive the Executive Director's Report\*

Moved by:

Seconded by:

### 8. FINANCIALS

Q4 2023 Reports will be reviewed in February's meeting as scheduled.

## 9. UPDATES/DISCUSSIONS:

9.1 Motion to approve the provided Street Patio Standards and Application Guide with the acknowledgment that stakeholders have been appropriately consulted\*

9.1.1 Motion to approve.

Moved by:

Seconded by:

9.2 Official motion to approve independent funding for foot patrol officer\*

9.2.1 Motion to approve.

Moved by:

Seconded by:

9.3 Pedestrian counts\*

9.4 Committee files

9.4.1 HR Update

9.4.2 Clean and Safe\*

9.4.3 Retail\*

9.5 Discussion regarding Ontario and Market Street Pedestrianization Study meeting.

9.6 Discussion regarding moving the AGM to the Spring.

## 10. OTHER BUSINESS?

## 11. ADJOURNMENT

11.1 Adjournment of meeting

Motion to adjourn.

Moved by:

Seconded by: